

WSU David G. Pollart Center for Arts and Humanities

Fellowship Program - Request for Proposals

Spring 2024

Description

In recognition of the Arts and Humanities enterprise at WSU, the David G. Pollart Center for Arts and Humanities is pleased to announce the Arts and Humanities Fellowship Program for 2024. The WSU Strategic Plan emphasizes the University's commitment to enhancing research, scholarship, and creativity at WSU, including the expansion of research and creative work typically associated with these disciplines. This funding opportunity supports projects that focus on faculty professional goals and development and align with one or more of the Center's goals, which are to:

- Expand WSU's capacity for foundational research in the arts and humanities;
- Nurture cross- and interdisciplinary connection and collaboration;
- Increase the public visibility and outreach of WSU arts and humanities faculty;
- Advance WSU's commitment to diversity, inclusion, and community engagement;
- Catalyze WSU's engagement with emergent fields of humanistic and artistic knowledge.

The Pollart Center welcomes proposals for arts- and humanities-based research and creative activities from all WSU faculty. Proposals that include graduate or undergraduate students in the research, development, and/or execution of a fellowship project are encouraged.

Eligibility

Fellowship eligibility is determined by the arts and humanities content or focus of the proposed project. All tenured, tenure-track, career-track, and full-time instructional faculty at all WSU campuses are eligible for a Pollart Center Fellowship. Funding is contingent upon WSU employment or affiliation for the year subsequent to the grant. Fellowship recipients from 2023 are requested to refrain from applying for further CAH funding until 2025. All previous Fellowship recipients are eligible, but must have submitted a final project report to be considered for another award. Faculty without additional internal or external funding will receive priority consideration.

Timeline

March 6, 2024	Proposals submission deadline
April 26, 2024	Funding decisions announced
July 1, 2024-June 30, 2025	Fellowship Award period
July 31, 2025	Final Project Report due

Additional Details

- Awards will be given for research, exhibitions, or other major scholarly efforts that support CAH goals as described above.
- Projects may be collaborative, multi- or inter-disciplinary, or single investigator projects.
- Applicants may request up to \$9000 in direct project costs.
- Overhead or facilities/administrative costs do not apply.

Application Instructions

- Full proposal deadline is March 6, 2024 at 5pm.

- Submit all proposal documents as a single pdf attachment in an email to arts.humanities@wsu.edu. Please use “Fellowship Application 2024” in the subject line.
- A complete application package consists of the cover sheet with budget request and justification, two- page cv, and a project description.
- Two additional pages of images may be appended to the required documents as supporting materials. These pages may include, but are not limited to, photographs, maps, music scores, graphs or charts, or other figures.
- Cover sheets are available for download at <https://cah.wsu.edu/opportunities-for-faculty/> or email arts.humanities@wsu.edu to request one.
- The project description should be no more than five pages using a standard font type and size (Times New Roman or Arial, 11 or 12 pt) with 1” margins.
- The project description should explicitly:
 - identify PI and team members (if applicable), and qualifications to conduct and complete the project. Include the department and rank for each participant;
 - define project goals and objectives;
 - provide project overview in specific and jargon-free language: what it is, why it should be pursued, how it will be done;
 - explain significance of the project to the PI’s discipline and potential contribution to arts and humanities at WSU;
 - provide a timeline of work and dissemination plan; and
 - identify outcomes, including future directions or impacts of project.
- Budgets must include personnel benefit costs if faculty, student, or staff salary is requested. Please consult your unit Research Administrator or Financial Analyst when developing the project budget.
- Proposals requesting course release or buyout must include a signed and dated letter from PI’s department chair or other unit authority that states as follows: *“I have discussed [PI]’s request for a course release/buyout as proposed in [his/her/their] Pollart Center Fellowship 2024-2025 application and have agreed to it should the proposal be funded.”*

Evaluation Criteria

All proposals will be evaluated according to the following criteria and rating scale adapted from the [National Endowment for the Humanities](#) in its review process.

1. *the creative or intellectual significance of the proposed project, including its value to arts or humanities scholars, general audiences, and/or WSU;*
2. *the quality or promise of quality of the applicant as an interpreter of the humanities or as an artist;*
3. *the quality of the conception, definition, organization, and description of the project and the applicant’s clarity of expression;*
4. *the feasibility of the proposed plan of work, including, when appropriate, the soundness of the dissemination and access plans; and*
5. *the likelihood that the applicant will complete the project.*

The rating scale is: E (excellent), VG (very good), G (good), SM (some merit), NC (not competitive).

Award Terms and Conditions

- Awardees are required to present their work in a public forum such as the Faculty Showcase or other in-person or virtual event, as appropriate to the project and at the discretion of the Pollart Center directors.
- Awardees will attend monthly in-person or virtual meetings during the first academic year of the award period. (August 2024-May 2025). These discussions will focus on sharing work-in-progress.
- The award period of performance will begin no earlier than July 1, 2024 and end on or before June 30, 2025. Funds must be used within fiscal year 2025. Time extensions are not possible and will not be granted.
- Awards are not transferable. If the PI leaves the university prior to the completion of the grant, all remaining funds are to be returned to the Pollart Center for Arts and Humanities.
- Any unencumbered funds remaining after the grant's approved period of performance are to be returned to the Pollart Center.
- Acknowledgement of support from the WSU Pollart Center for Arts and Humanities Fellowship will be included in any published work, presentation, or other product directly resulting from this award.
- Awardees must provide a final report to the Pollart Center for Arts and Humanities, following the CAH final report template. The report is due one month after the end of the grant period of performance and should detail activities, results, and accomplishments stemming from the award, including but not limited to publications, presentations, exhibitions, media coverage, sales or marketing, projects, papers, proposals/awards, or other products attributed to support by the WSU Arts and Humanities Fellowship.

Questions

Please email arts.humanities@wsu.edu using "Fellowship 2024" in the subject line, with any questions. Applicants may also consult with Becky James (elizabeth.james@wsu.edu), CAS Research Development Manager, in preparing their applications.